

ACTION AGENDA

Special Meeting
Committee of the Whole
Regular Meeting

SPECIAL MEETING AGENDA

Session 13-24 a Special Meeting of the Homer City Council was called to order on December 9, 2013 at 4:00 p.m. by Mayor Pro Tempore Francie Roberts at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: LEWIS, ROBERTS, VAN DYKE, ZAK

ABSENT: BURGESS, HOWARD (both excused)

STAFF: CITY MANAGER WREDE
CITY CLERK JOHNSON
CITY ATTORNEY KLINKNER

Councilmembers Burgess and Howard have requested excusal.

Mayor Wythe declared both Councilmember Burgess and Howard as excused absences.

- 2. AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

There were no public comments.

4. PENDING BUSINESS

5. NEW BUSINESS

- A. **Memorandum 13-160**, From City Clerk Re: Request for Executive Session Pursuant to AS 44.62.310 (a-c)(2), Matters, Subjects that Tend to Prejudice the Reputation and Character of any Person, Provided the Person May Request a Public Discussion (City Manager Wrede Annual Performance Evaluation/Employment Contract).

City Manager Wrede requested his evaluation be discussed in Executive Session.

APPROVED without discussion.

Council adjourned to Executive Session at 4:04 p.m. and reconvened the Special Meeting at 4:54 p.m.

Mayor Wythe joined the Executive Session at 4:20 p.m.

Mayor Pro Tempore Roberts reported Council met over the City Manager's job performance and determined a salary adjustment is appropriate.

6. COMMENTS OF THE AUDIENCE

There were no comments of the audience.

7. ADJOURNMENT NO LATER THAN 4:50 P.M.

Mayor Wythe adjourned the meeting at 4:55 p.m.

COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER, 5:00 P.M.

Councilmember Burgess has requested excusal or telephonic participation if possible.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

3. 2014 BUDGET

4. CONSENT AGENDA

5. REGULAR MEETING AGENDA

6. COMMENTS OF THE AUDIENCE

There were two who commented.

7. ADJOURNMENT NO LATER THAN 5:50 P.M.

Mayor Wythe adjourned the meeting at 5:33 p.m.

REGULAR MEETING AGENDA

Session 13-25 a Regular Meeting of the Homer City Council was called to order on December 9, 2013 at 6:00 p.m. by Mayor Mary E. Wythe at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

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| PRESENT: | COUNCILMEMBERS: | HOWARD, LEWIS, ROBERTS, VAN DYKE, ZAK |
| | ABSENT: | BURGESS (excused) |

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| STAFF: | CITY MANAGER WREDE |
| | CITY CLERK JOHNSON |
| | CITY ATTORNEY KLINKNER |
| | CITY PLANNER ABOUD |
| | COMMUNITY & ECONOMIC DEVELOPMENT |
| | COORDINATOR KOESTER |
| | FIRE CHIEF PAINTER |
| | IT DIRECTOR POOLOS |
| | LIBRARY DIRECTOR DIXON |
| | PERSONNEL DIRECTOR PETERSEN |
| | POLICE CHIEF ROBL |
| | PORT AND HARBOR DIRECTOR HAWKINS |
| | PUBLIC WORKS DIRECTOR MEYER |

Councilmember Burgess has requested excusal or telephonic participation if possible.

Mayor Wythe declared Councilmember Burgess' absence as excused. There was no objection from the Council.

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The following changes were made: **CONSENT AGENDA - Resolution 13-114**, A Resolution of the City Council of Homer, Alaska, Establishing the 2014 Regular Meeting Schedule for the

City Council, Economic Development Advisory Commission, Library Advisory Board, Parks and Recreation Advisory Commission, Advisory Planning Commission, Port and Harbor Advisory Commission, Lease Committee, Permanent Fund Committee, Public Arts Committee and Transportation Advisory Committee. City Clerk. Memorandum 13-167 from Port and Harbor Advisory Commission as backup. **PUBLIC HEARINGS** - **Ordinance 13-44(A)**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2014 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures). City Manager. Proposed budget amendments. Written public comments. **CITY ATTORNEY REPORT** - City Attorney Report for November 2013. **PENDING BUSINESS** - **Ordinance 13-42(A)**, An Ordinance of the City Council of Homer, Alaska, Amending the Definition of “Discontinued” in Homer City Code 21.61.015, Definitions, to Extend the Time Required to Discontinue a Nonconforming Use from 12 Months to 24 Months. Zak. Staff Report 13-98 from City Planner, Re: Ordinance 13-42(A).

The agenda was amended to remove the visitor presentation and pull Resolution 13-116.

The agenda as amended was approved by consensus of the Council.

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

There were three who commented.

4. RECONSIDERATION

5. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special and Regular meeting minutes of November 25, 2013. City Clerk. Recommend adoption.
- B. **Memorandum 13-161**, from Mayor, Re: Reappointment of Tricia Lillibridge to the Parks and Recreation Advisory Commission and the Appointments of Nancy Porter and Jack Polster to the Library Advisory Board.
- C. **Resolution 13-114**, A Resolution of the City Council of Homer, Alaska, Establishing the 2014 Regular Meeting Schedule for the City Council, Economic Development Advisory Commission, Library Advisory Board, Parks and Recreation Advisory Commission, Advisory Planning Commission, Port and Harbor Advisory Commission, Lease

Committee, Permanent Fund Committee, Public Arts Committee and Transportation Advisory Committee. City Clerk. Recommend adoption.
Memorandum 13-162 from Public Arts Committee as backup.
Memorandum 13-163 from Deputy City Clerk as backup.
Memorandum 13-164 from Parks and Recreation Advisory Commission as backup.

Moved to Resolutions.

- D. **Resolution 13-115**, A Resolution of the City Council of Homer, Alaska, Acknowledging the November 2013 Surplus Equipment Bid Results. City Clerk. Recommend adoption.
- E. **Resolution 13-116**, A Resolution of the City Council of Homer, Alaska, Amending the Economic Development Advisory Commission Bylaws to Include that the Director of the Homer Chamber of Commerce May Serve as a Non-Voting, Ex-Officio Member of the Commission. City Clerk/Economic Development Advisory Commission. Recommend adoption.

Memorandum 13-165 from Deputy City Clerk as backup.

Pulled.

- F. **Resolution 13-117**, A Resolution of the City Council of Homer, Alaska, Repealing the City of Homer Retention Schedule and Adopting an Updated City of Homer Records Classification and Procedures Manual and Retention Schedule. City Clerk. Recommend adoption.
- G. **Resolution 13-118**, A Resolution of the City Council of Homer, Alaska, Expressing and Formalizing its Position and Policy that Oil and Gas Drilling Rigs and Support Vessels Operated by Buccaneer Energy or Other Companies are Welcome and Encouraged to Use the City of Homer Port and Harbor Facilities. Mayor. Recommend adoption.

Report from Northern Economics, Buccaneer Economic Impact Analysis.

Item C – Resolution 13-114 was moved to Resolutions. The consent agenda as amended was approved by consensus of the Council.

6. VISITORS

- A. **Lisa Roberts**, Executive Director, United Way, 10 minutes.

Removed and rescheduled to January 27, 2014.

7. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

A. Mayor's Proclamation, January as National Mentoring Month

Mayor Wythe read and presented the proclamation to Jenny Martin, Big Brothers Big Sisters.

B. Borough Report

C. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission

Lindianne Sarno, Chair of the Economic Development Advisory Commissioner, reported on recent tours of the water and sewer treatment plants. She commended Todd Cook on maintaining the vast population of micro organisms. She cautioned the public to be careful what you put down the drains since any chemicals can affect the hardworking micros. Homer's water system generates hundreds of thousands of gallons of excess water that could be profitably marketed. Todd Cook encourages the City to give the green light for that. There is also a light fluffy fertilizer at the waste water treatment plant that could be marketed. She thanked Katie Koester for her amazing research and tremendous help to the EDC.

Memorandum 13-166 from Economic Development Advisory Commission, Re:
Status Update on Resolution 12-041.

4. Parks and Recreation Advisory Commission

Matt Steffy, Parks and Recreation Advisory Commissioner, thanked Council for their support for the recreation needs assessment. He thanked the city staff that make their volunteer work easier. Mike Illg, Angie Otteson, Julie Engebretsen, and Renee Krause are phenomenal assets to the city.

5. Port and Harbor Advisory Commission

Cathy Ulmer, Chair of the Port and Harbor Advisory Commission, hopes Council will support forming a committee to do research on large vessel haul out. The commission hopes to get financial help with the parking lot on the west side of the Spit.

8. PUBLIC HEARING(S)

- A. **Ordinance 13-44(A)**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2014 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures). City Manager. Introduction October 28, 2013, Public Hearings November 25 and December 9, 2013, and Second Reading December 9, 2013.

Memorandum 13-137 from City Manager, Re: Amendments to Employee Health Insurance Plan.

Memorandum 13-138 from Fire Chief, Re: Fire Department Budget Requests.

Memorandum 13-157 from Personnel Director, Re: Fully-Insured Health Plan Proposals.

- B. **Resolution 13-107**, A Resolution of the City Council of Homer, Alaska, Maintaining the City of Homer Fee Schedule at Current Rates. City Clerk. Recommended to follow Budget Ordinance 13-44 schedule.
- C. **Resolution 13-108**, A Resolution of the City Council of Homer, Alaska, Maintaining the Port and Harbor Terminal Tariff No. 600 at the Current Rates. City Clerk. Recommended to follow Budget Ordinance 13-44 schedule.

There were 34 who testified.

Mayor Wythe called for a recess at 7:48 p.m. and reconvened the meeting at 8:00 p.m.

AMENDMENTS to Ordinance 13-44(A):

- Restored \$19,000 to The Homer Foundation and \$20,000 to the Pratt Museum
- Added \$10,000 to the Economic Development for advertising
- Funded \$18,453 to make the children's librarian a full-time position

Mayor Wythe called for a recess at 8:16 p.m. and reconvened the meeting at 8:21 p.m.

- Funded \$4,000 to the Citizen's Academy
- Allocated \$15,000 from HART funds for engineering, design, and permitting for a parking lot at the Seafarer's Memorial

ADOPTED Ordinance 13-44(A) as AMENDED.

ADOPTED Resolutions 13-107 and 13-108.

9. ORDINANCE(S)

10. CITY MANAGER'S REPORT

A. City Manager's Report

City Manager Wrede reported on an exciting project of a donation of a bronze statue of Brother Asaiah to be placed at WKFL Park. The donor is working through the application process.

The public comment period is open for the proposed road in the airport master plan. It aims to get airplanes from the base without having to haul them across the causeway. It is in the scoping process with several routes in the general area. Rick Abboud is formulating comments for the city. There are some wetlands involved and a permit is needed for fill. The new road will improve public safety.

Council discussed supporting the City of Soldotna's request to expand their Sports Center. Soldotna wants to update the center to a regional sports center with indoor soccer fields and other activities. People in Homer would benefit. The City of Soldotna would like a letter or resolution of support from Council. City Manager Wrede has received a little pushback since we can't fund our own parks and recreation and get our own community center together. Councilmember Lewis requested a resolution of support at the January 13th meeting. Mayor Wythe agreed to co-sponsor the resolution.

Mayor Wythe recognized seven city employees celebrating 76 years of combined service to the community.

B. Bid Report

C. Games Report

1. Alaska State Elks Association for Homer Elks Lodge #2127

11. CITY ATTORNEY REPORT

There were no questions for City Attorney Tom Klinkner.

12. COMMITTEE REPORT

A. Public Arts Committee

- B. Transportation Advisory Committee
- C. Permanent Fund Committee
- D. Lease Committee
- E. Port and Harbor Improvement Committee
- F. Employee Committee Report
- G. Port and Harbor Building Task Force

13. PENDING BUSINESS

- A. **Ordinance 13-42(A)**, An Ordinance of the City Council of Homer, Alaska, Amending the Definition of “Discontinued” in Homer City Code 21.61.015, Definitions, to Extend the Time Required to Discontinue a Nonconforming Use from 12 Months to 24 Months. Zak. Introduction October 28, 2013, Refer to Planning Commission, Public Hearing and Second Reading November 25.

Memorandum 13-168 from City Planner as backup.

ADOPTED without discussion.

14. NEW BUSINESS

15. RESOLUTIONS

- A. **Resolution 13-114**, A Resolution of the City Council of Homer, Alaska, Establishing the 2014 Regular Meeting Schedule for the City Council, Economic Development Advisory Commission, Library Advisory Board, Parks and Recreation Advisory Commission, Advisory Planning Commission, Port and Harbor Advisory Commission, Lease Committee, Permanent Fund Committee, Public Arts Committee and Transportation Advisory Committee. City Clerk. Recommend adoption.

Memorandum 13-162 from Public Arts Committee as backup.

Memorandum 13-163 from Deputy City Clerk as backup.

Memorandum 13-164 from Parks and Recreation Advisory Commission as backup.

Memorandum 13-167 from Port and Harbor Advisory Commission as backup.

ADOPTED without discussion.

16. COMMENTS OF THE AUDIENCE

There were five who commented.

17. COMMENTS OF THE CITY ATTORNEY

City Attorney Klinkner wished Barbara and Beau a speedy recovery and happy holidays to all.

18. COMMENTS OF THE CITY CLERK

City Clerk Johnson wished everyone happy holidays.

19. COMMENTS OF THE CITY MANAGER

City Manager Wrede wish everyone peace and goodwill.

20. COMMENTS OF THE MAYOR

Mayor Wythe thanked Council for their work on the budget. Mr. Slone and Mr. Castner back to back was as good as it can get to address two different sides. Although we would like to have everything, we have to pay taxes to support it. When the needs are not met Council has to allocate funds. It is easy to look at the funds and be critical of management, and say get rid of employees and services, but see what happened today with non profit funding. She apologized to the non profits if she made them feel unappreciated. There is not a person at the table that does not realize the benefits of non profits. As to jackup rigs at the dock, people say the city needs to be open for business, provide sustainable jobs, and provide arts and recreation. It is not the end of the world to have the jackup rig here. The Homer Foundation derived substantial benefit. We have the port and harbor to make money to support and sustain itself; we can't shirk every opportunity that promotes commerce. We need to be open for business to generate and support funds to grow the community. Port and harbor spends a ton of time with regulations and they are doing a great job. She thanked all people that stuck it out to the end of the meeting. The Council is here to support you, their job being to represent the community as best they can. She wished everyone the best Christmas and Happy New Year.

21. COMMENTS OF THE CITY COUNCIL

Councilmember Howard wished everyone happy holidays.

Councilmember Lewis reflected on spending many a day hot mopping the ice rink with Kevin Bell. People keep bringing up the bathrooms and it is not a big deal to those who drive. If you spend a lot of time walking they come in handy since trees to hide behind are harder to find.

In hearing about Soldotna's budget, we have a port and harbor, a more sophisticated water and sewer system, and more parks than Soldotna has. Soldotna has the non prepared food sales tax. Homer is the only city on the peninsula that took that away. He wished all a Merry Christmas.

Councilmember Van Dyke wished everyone a Merry Christmas. He is glad everyone showed up. Homer is open for business.

Councilmember Zak thanked the citizens for coming out tonight. Council worked on a tough budget. We have not forgotten about healthcare and will continue to address it. He urged folks to participate in the spaghetti feed at the Elks Lodge tomorrow and wished all a Merry Christmas.

Councilmember Roberts commented on the testimony earlier about the city being poorly managed with a budget higher than Kenai and Soldotna. It is not fair to compare Homer to the other communities. Our port and harbor is 20% to 25% of the budget. People need to be careful when they say something that is not true. She thanked everyone that came out tonight and is glad to listen to people's opinions. She reminded the community about the spaghetti feed tomorrow and House Bill 77 at Islands and Ocean Visitor Center from 4:00 p.m. to 8:00 p.m. She wished all a Merry Christmas.

22. ADJOURNMENT

There being no further business to come before the Council, Mayor Wythe adjourned the meeting at 8:55 p.m. The next Regular Meeting is Monday, January 13, 2014 at 6:00 p.m., Committee of the Whole 5:00 p.m., and Worksession 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.